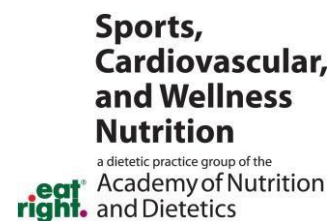


FY 2017-2018 SCAN Graduate Student Research Grant Program Instructions and Application



Purpose

- To provide funds to support the research of SCAN members who are currently graduate students (RD, or completing RD academic requirements) and pursuing research in one of SCAN's practice areas: sports dietetics, cardiovascular health, wellness, and disordered eating and eating disorders.
- To encourage graduate student involvement in the SCAN Symposium, and to disseminate research finding to the larger SCAN membership.

Award Description

The SCAN Graduate Student Research Grant is given annually. This year SCAN will offer one (1) grant at \$2,500 to defray research study expenses such as study supplies, laboratory fees, equipment, and participant remuneration. Funds may not be used to support salaries, stipends, and consultant fees, institutional administrative or overhead costs.

The awardee also receives complimentary registration to the SCAN Symposium for the membership year in which the grant is received. If the recipient elects to present their research as a poster presentation at a future SCAN Symposium, awardees must submit their abstract through the Poster Abstract Submission process. If the poster abstract is accepted, complimentary Symposium registration will again be awarded if within two years of the original grant award.

Eligibility

Must be a current SCAN member. The SCAN membership year is June 1, 2017 to May 31, 2018.

Application Instructions

- A. All application responses must reflect these formatting specifications:
1. Cambria 11 point font
 2. Single spaced
- B. All applications must include the following items assembled into this document and uploaded as one file to the SCAN website www.scandpg.org. Files should be named as follows: *Last Name of Applicant – First Name of Applicant – SCAN Research Award*
1. Application cover page (See page 3 of this document). All information except for signatures should be typed.
 2. Cover Letter (one page or less) from the applicant, describing:
 - a. Short bio (150 words)
 - b. Applicant's career goals
 - c. How grant funds will further the applicant's long-term career plans
 - d. How the proposed research will contribute to the existing field of knowledge
 3. Study Proposal should be composed by the applicant in consultation with the applicant's graduate or thesis advisor and include the following labeled subsections:
 - a. **Description of the Proposed Research Objectives**, including relevant background information and study justification (one page or less)
 - b. **Description of the Study Design/Methods**, including statistical analyses (two pages or less)
 - c. **Study Timeline** (one-half page)
 - d. **How Findings will be Disseminated to SCAN members** (one half page)
 - e. **Detailed Budget** with budget justification (one page)
 - f. **References** should be included, but are not counted within any page limitations.

- C. Applicant's curriculum vitae (CV) or resume, not to exceed two pages. The CV should document education, relevant work or volunteer experience, honors and awards, and publications, if applicable.
- D. Signed Letter of support (2 pages or less) from the student's graduate or thesis advisor. The letter should address the following:
 - a. Confirm that the student is enrolled full-time as a graduate student in the advisor's department
 - b. Applicant's academic abilities
 - c. Applicant's research potential
 - d. Advisor's commitment to mentoring and supervising the student
 - e. Other resources available to support the student's proposed project.

Application Deadline

The application deadline is **Wednesday, February 28, 2018 by 5:00 pm Central Time.**

Applications should be uploaded to the SCAN website. A confirmation will be generated for each successful upload. Applicants will receive a confirmation email within 72 hours. Applicants will be notified no later than March 9, 2018 as to the outcome and the recipient will be announced at the SCAN Symposium.

Application Review Criteria

- Only complete applications, which adhere to content and formatting requirements will be reviewed
- Applicant's academic and research abilities and potential for a career in dietetics
- Feasibility of the proposed project (timeline, budget, etc)
- Relevance to SCAN's area(s) of practice
- Plan for dissemination of findings
- Evidence of the faculty advisor's commitment to mentoring and supervising the student's research experience

Requirements

- Recipient will be a SCAN member at the time of proposal submission and remain a member during the year funding is received
- A copy of the approval by the Institutional Review Board (for human research) or the Animal Care Committee (for research involving animal models) must be received by the SCAN office by May 31
- Grant funds will be released on or before June 30. The funds will be made payable to the student and are considered taxable
- All unspent funds must be returned to SCAN within 3 months of the conclusion of the research study
- If the recipient should, for any reason, be unable to complete the research study, all unspent funds must be returned to SCAN within 3 months of the suspension of the research study
- Progress report (less than 2 pages) must be submitted by June 1 of the year following the grant award and should describe, a) work that has been completed, b) work left to complete, c) timeline for finishing the project, and d) plans for disseminating findings
- Final report (2 pages or less) submitted within 3 months of completion of the research study and including, a) project abstract of 150- 300 words, summary of key practical findings of interest to the SCAN dietitian (3 to 4 sentences maximum), c) how the information was disseminated to SCAN members
- Recipients must disseminate their research findings to the larger SCAN membership. This may be achieved through a poster presentation at SCAN's Symposium, submission of a research article to SCAN's *Pulse*, or submission to a peer-reviewed scientific journal.

**SCAN Graduate Student Research Grant Application
Cover Letter**

SCAN Graduate Student Research Grant Application Study Information

Description of the Proposed Research Objectives

Description of the Study Design/Methods

Study Timeline

Type Here or Delete Box to Insert Table

How Findings will be Disseminated to SCAN Members

Detailed Budget

References

Copy and Paste CV/Resume here

Copy and Paste Signed Letter of Support Here